



HILTON VILLAGE HALL 13th April in Willow Room 18:30
Date of next meeting: 11th May 2026 in Willow Room 18:30

1. Attendees and Welcome:

TRUSTEES: Jenny Keery (JK), Rachael Gaskin (RG), Rebecca Hammersley (RH), Neil Foster (NF),

COMMITTEE MEMBERS: Julie Kenward (JSK), Amii Sherwood (AS)

2. Apologies:

TRUSTEES: Jenny Hickling (JH), Dave Hickling (DH), Mark Turnbull (MT)

3. Declarations of interest:

TRUSTEES:

JH – Hickling House

DH – Hickling House

RG – Parish Council

RH – Gracechurch

COMMITTEE MEMBERS:

JSK – HATS

4. Confirmation of Minutes: Agreed and confirmed by Trustees.

5. Matters arising from To Do List

- AS in communication with Andy from Bustler market regarding an event at the hall. Proposed dates are currently 25/26th July and 5th/6th September. AS to update when the dates have been confirmed with Andy. JK suggested morris dancers, RG suggested Say Cheese. JSK mentioned that it was a Bustler event so we should let them organise it. No harm in making suggestions for additional events after we see what the first event involves.

6. Insurance

- DAC total claimed £925.51 recoverable losses + £7,339.19 for the roof repairs, painting and fire alarm panel under a no prejudice claim. DAC Beachcroft are awaiting a response from McLarens (on behalf of Smithers Purslow) for some discrepancies from the tender submitted to the final report. No action to be taken by us at this time. (Received 13/04/2026)

7. Finance

- Bank balances:
 - Current Account: £2,127.75
 - Savings Account: £6,217.13
 - Grant Account: £5,356.45
- Sales invoices to be paid: £2,717.89 (due tomorrow)
- Wages to be paid: £3,249.46
- Creditors are:

Hirer	Amount
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April meeting 13042026JSK

Hilton Village Hall

Peacroft Lane, Hilton, DE65 5GH

01283 730300 / hiltonvillagehallbookings@hotmail.com

Company number: 08097171



Zumba Gold	£ 300.00
Beautifully Balanced	£ 294.00
Socatots	£ 537.01
Hilton Parish Council	£ 103.88
District Sports	£ 200.00
Umbrella	£ 144.00
Phoenix Futures	£ 380.00
Guide Dogs	£ 114.60
Oakden	£ 338.00
Mums & Tots (PC)	£ 218.40
Posture Practice	£ 88.00
	£ 2,717.89

8. Grants

- Garfield Weston – application submitted 9th February for £56,000. This would cover the EV charger work and battery storage with extra solar panels for current flat roof – no response so far
- Cloth workers Foundation – AS is working through an application to their large capital grants scheme – currently ongoing
- East Midlands Community Fund - £2,000 applied for towards 50 new padded chairs in the small hall, a table trolley and £240 towards room hire for Alzheimer’s Society to run drop-in sessions – application submitted 13/03/2026 – Committee meeting to be held 11/05/2026 with decision to follow
- JK and AS are sitting down together Thursday 16th April to complete an application to Asda Local Foundation, as well as complete a bid-writing workshop. AS also has an online conference with Severn Trent to establish best practices for their grant for sustainability measures

9. New hirers

- AS is organising a show-around for a local charity that work with SEN children and helping them to learn code. This is potentially for 2 days a week in our Willow Room – no response so far
- The SEND Dynamic are looking to return to the hall from May – awaiting a start date from group leader. Will be doing a Tuesday evening.

10. Cinema For All

- AS has looked into where the local hub for Cinema For All is. This is located in Leicester 35.4 miles from the hall.
 - RG suggested a poll to select films. JSK suggested selecting films from their best sellers chart. AS to organise
 - JK suggested costing out a film show

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- AS suggested ticket prices for a family of £20. NF stated that it needed to be cheaper as you could get most films on Netflix etc and the viewing was in a VH not a cinema. JSK suggested £10. RH suggested children pay and adults are free for childrens' films.
- AS volunteered to collect equipment. JK/JSK suggested 40p a mile which is standard business mileage.

11. Music Event

- AS has booked Cliff & The ShadTones for a live music evening on Saturday 20th June. Tickets will be priced at £10 per child, £15 per adult with the option to purchase jacket potatoes at £5 per person extra. This is to be in the large hall and believe we could market 120 leaving ample space as a dancefloor. Schedule of the evening is proposed to be:
6pm doors open / 7pm food served / 8-9pm First Act / 9-9:30pm Interval / 9:30-10:30pm Second Act / 10:45pm – doors closed
Who is available to help in the kitchen on this evening?
JSK queried cost of event. AS confirmed split is 70/30 in favour of HVH.
NF asked if we needed security. RH said that the event was too small.

12. Hall Security and Defibrillator Process

- JH has requested that when any trustee or committee member is using the hall, that the front door must remain locked. This is to ensure that no children enter the building without an accompanying adult.
- Please keep the front door key with you at all times while you are in the hall, and return it to its designated place when you leave. This will help prevent the key from being misplaced or taken.
- If the defibrillator is used, AS will get a notification from The Circuit to alert its usage. If it ends up not being required, please ensure that it is returned to its cabinet using the code (AS can send the code for anyone's records) whilst you are at the hall.
- If it does get used, please let AS know to ensure replacement pads are ordered, and send a message to the group chat to inform the Committee as to who has taken it from the cabinet. This ensures that we can locate the device appropriately and can retrieve promptly.
 - JSK suggested looking at who provided the grant for the Defib – might be worth seeking a top up grant or checking the detail of the grant to see if any provision was made for upkeep.
 - JSK suggested contacting CVS to see if they can help.



- JSK suggested asking the coffee morning ladies to get involved fund raising. RG suggested cake or craft stall at POTP
- JK suggested an annual fundraiser
- RG suggested putting a map on our facebook page with locations of other defib.
- AS suggested using an air tag to keep track of defib.
- This process is important, AS experienced significant difficulty locating the defibrillator and arranging its return on the previous occasion.

13. AOB

- AS has requested a refund from circa £11k. – ONGOING
- AS has started to sell Party On The Park stalls. Sold 3 so far. Keep advertising for more stalls. NF suggested a converted fire engine. JK wants to set up a meeting with POTP committee.
- Following AS proposal for a Community Hub, this has now been set up with the local authorities. Awaiting flyers to be printed by the team overseeing the scheme (at no cost to the hall) for this to be announced.
- Defib pads have now been replaced and the machine back in use. This has been updated on The Circuit – BHF framework that lists all defibrillators currently in circulation.
- Weekend cleaner will be leaving at some point in August. JSK says that we need to decide whether we need one person or two. AS to think of wording for an advert.
- Debtors: see exempt minutes
- JK ask AS to contact Graham Andrew, HPC, regarding future funding of extension and potentially drawing on some for the café. JK also asked AS to organise a meeting with the Parish Council.

TO DO LIST:

- 1.** Cinema for all. AS to complete:
 - a.** Poll to see which films people would like to watch
 - b.** Cost out usage
- 2.** AS to look into other options for funding the replacement pads for the defib
- 3.** Weekend Cleaner. AS to complete:
 - a.** Decide if we need one or two people
 - b.** Write advert
- 4.** AS to contact Graham Andrew regarding future funding of extension and potentially drawing on some for the café.
- 5.** AS to contact Graham Andrews about funding for the café
- 6.** AS to organise a meeting with HPC.